K. SARAVANAN & Co.,
CHARTERED ACCOUNTANTS

Off: 044 2431 2311
No. 5, Smith Lane,
Anna Salai, Chennai - 600 002
E-mail:ksara23@gmail.com
GSTIN: 33AAKFK1479P1ZR

To

The Secretary,
Southern Indian Regional Council,
Institute of Chartered Accountants of India,
ICAI Bhawan, Chennai-600 034

Sir/Madam,

Sub: Vacancy for Paid Assistants, Articled assistants and Staff

We kindly request you to place the following vacancy advertisement in the notice board.

We are a firm of Chartered accountants with 25 years of experience operating out of Chennai have the following vacancies:

S.no.	Designation	Vacancies	Experience and Qualification
1.	Paid Assistant	1	CA Final student with Articleship experience/ CA Final one group cleared candidates
2.	Articled Assistant	4	CA Inter both groups cleared Candidates
3.	CMA Internship	3	CMA Inter pursuing/completed candidates
4.	Admin incharge	2	Basic qualification with administrative skills

Our firm is engaged in providing services to clients in the fields of Accounting, Audits, Taxation and Consulting. Candidates will get exposure to handling Audits, Income Tax & GST assessments and appeals, Accounting & Statutory compliances including FEMA & RBI compliances for clients from varied industries.

We are looking for candidates with good communication skills, proficiency in Tally & Excel, and who is hardworking & sincere. Interested candidates shall forward their resume to ksara23@gmail.com.

Yours Truly
For **K Saravanan & Co.,**
Chartered Accountants

Aishwarya R
Partner

K. SARAVANAN & CO. CHENNAI 600 002. CHARTERED ACCOUNTANTS

Place: Chennai
Date: 30-07-2025

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